

FAMILY AND HUMAN SERVICES

RESOLUTION NO. 2025116

RE: AUTHORIZING PAYMENT OF 2024 UNENCUMBERED  
VOUCHERS FROM 2025 FUNDS AS IT PERTAINS TO THE  
DEPARTMENT OF COMMUNITY & FAMILY SERVICES

Legislators GARITO, POLASEK, MC HOUL, GORMAN, and VERSACI offer the following  
and move its adoption:

WHEREAS, the Department of Community & Family Services ("DCFS") has advised that it  
recently received three outstanding invoices from vendors for services that were provided in 2024, in the  
sum of \$8,388.30 for which funds were not encumbered before the close out date for voucher submission,  
and

WHEREAS, the three outstanding invoices are as follows: (1) Hudson River Housing in the  
amount of \$3,738.30; (2) Mid-Hudson Aquatics in the amount of \$3,150; and (3) Beekman Library in  
the amount of \$1,500, and

WHEREAS, the Commissioner of Finance has advised that the said charges are proper and  
should be paid; and

WHEREAS, the State Comptroller has, pursuant to County Law Section 362, expressed the  
opinion that claims for services rendered to a county in an earlier year may be paid in a later year if the  
contracts were valid when made and if there are moneys legally available to be used for such purposes  
(Opinion 69-686), now, therefore, be it

RESOLVED, that payment from 2025 funds is hereby approved from the following accounts in  
the amounts indicated:

<u>Line Item Nos.</u>		<u>Amount</u>
A.6070.4400.4425	Hudson River Housing	\$3,738.30
A.7310.56.4400.4704	Mid-Hudson Aquatics	\$3,150
A.7310.56.4400.4489	Beekman Library	\$1,500

CA-075-25  
VAC/rjw  
G-0198-A  
7/9/2025  
Fiscal Impact: See Attached

STATE OF NEW YORK

SS:

COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess, have compared the foregoing resolution with the  
original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 11<sup>th</sup> day of August 2025, and that the same is a true  
and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 11<sup>th</sup> day of August 2025.



LEIGH WAGER, CLERK OF THE LEGISLATURE

# FISCAL IMPACT STATEMENT

☐ NO FISCAL IMPACT PROJECTED

## APPROPRIATION RESOLUTIONS (To be completed by requesting department)

Total Current Year Cost \$ 8,388.30

Total Current Year Revenue \$ 8,388.30  
and Source

Source of County Funds (check one): ☒ Existing Appropriations, ☐ Contingency,  
☐ Transfer of Existing Appropriations, ☐ Additional Appropriations, ☐ Other (explain).

Identify Line Items(s):

A.6070.4400.4425 Hudson River Housing \$3,738.30  
A.7310.56.4400.4704 Mid-Hudson Aquatics \$3,150.00  
A.7310.56.4400.4489 Beekman Library \$1,500.00

Related Expenses: Amount \$

Nature/Reason:

Anticipated Savings to County:

Net County Cost (this year):  
Over Five Years:

### Additional Comments/Explanation:

DCFS must pay for services rendered in 2024. We are seeking approval to spend 2025 funds to pay for these services. No additional funding is required as the services are all under the same contract period, 10/2024 - 09/2025.

Prepared by: Peter Simon Prepared On: 07/03/2025



**DUTCHESS COUNTY GOVERNMENT**  
**DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

**MEMORANDUM**

**Date:** July 7, 2025

**To:** Jessica White, Budget Director

**From:** Sabrina Jaar Marzouka, JD, MPH

A handwritten signature in cursive script, appearing to read "Sabrina Jaar Marzouka", is written over the printed name.

**RE:** Resolution request for the use of current year appropriations for a prior year expense

The Department of Community and Family Services is requesting the approval of the Dutchess County Legislature to pay for contractual services rendered in 2024, with current budget year appropriations.

These services were only recently billed to the Department but were rendered under the current contract period of 10/2024 – 09/2025, and no additional funding is required.

The service providers and amounts are as follows,

- Hudson River Housing - \$3,738.30,
- Mid-Hudson Aquatics - \$3,150.00,
- Beekman Library - \$1,500.00

**Copy:**

Gregg Pulver, Victor Civitillo, Colleen Pillus, Michelle Belmonte, Tiffanie Massey.

Supplemental claim

# Dutchess County Payment Request

Organization: Hudson River Housing, Inc.  
 Program: Code Blue/Executive Order  
 For the Period: 11/1/2024 to 11/30/2024 Revision-new charges  
 Payment Request: \$3,738.30 Indirect Rate: 10%

Line Item / Category	Approved Budget	Prior Expenditures YTD	Expenditures This Period	Total Expenditures	Balance for Program
<i>See agreement for budget line items and enter them below</i>					
Personnel	\$126,000.00	\$0.00	\$1,417.92	\$1,417.92	\$124,582.08
Fringe	\$37,800.00	\$0.00	\$425.38	\$425.38	\$37,374.62
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$1,000.73	\$0.00	\$0.00	\$0.00	\$1,000.73
Occupancy/Lease/Rent	\$30,200.00	\$0.00	\$0.00	\$0.00	\$30,200.00
Meals	\$24,522.00	\$0.00	\$620.00	\$620.00	\$23,902.00
Client Transportation	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Snow Clearing and Maintenance	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
Cleaning & Pest Control	\$19,000.00	\$0.00	\$1,275.00	\$1,275.00	\$17,725.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Sub-Total</b>	<b>\$242,722.73</b>	<b>\$0.00</b>	<b>\$3,738.30</b>	<b>\$3,738.30</b>	<b>\$238,984.43</b>
<b>Indirect Allowed:</b>	<b>\$24,272.27</b>				
<b>Subtotal:</b>	<b>\$266,995.00</b>	<b>\$0.00</b>	<b>\$3,738.30</b>	<b>\$3,738.30</b>	<b>\$238,984.43</b>
<b>Recoupment of Advance if applicable</b>					
<b>Total</b>	<b>\$266,995.00</b>	<b>\$0.00</b>	<b>\$3,738.30</b>	<b>\$3,738.30</b>	<b>\$238,984.43</b>


**ORGANIZATION CERTIFICATION:** By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objective set forth in the terms and conditions of the County and/or Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise (Federal Award References - U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812.)

Hossam Ibrahim

Chief Financial Officer

Name (Printed)

Title (Printed)

Signature 

6/17/2025

Signature

Date

## DUTCHESS COUNTY APPROVAL ONLY

Name and Title (Printed)

Signature

Date

County Administration Only:

Item for Approval	Initials	Date	Year
Budget/Documentation			County Contract #
Financial			General Ledger Account #
Construction (CD only)			IDIS # (CD only)

**Vassar College and Poughkeepsie Middle School Pool Rentals \$ 10,500.00** ✓

MID HUDSON AQUATICS, INC.  
393 Vassar Rd  
Poughkeepsie, NY 12603-5728

Rhineland Bank  
1880 South Road  
Poughkeepsie, NY 12603  
91-1-01-01-01

1344

2/18/2025

PAY TO THE ORDER OF Poughkeepsie CSD \$ 3,150.00

Three Thousand One Hundred Fifty and 00/100 DOLLARS

Poughkeepsie CSD  
16 South Perry Street  
Poughkeepsie, NY 12601

MEMO November and December 2024 pool rental

⑆0001344⑆ ⑆222617⑆015⑆ 7500017277⑆

*John Berrio*

02/24/2025 Check 1344 \$3,150.00 ✓

\* nov +  
dec, 2024  
charges

MID HUDSON AQUATICS, INC.  
393 Vassar Rd  
Poughkeepsie, NY 12603-5728

Rhineland Bank  
1880 South Road  
Poughkeepsie, NY 12603  
91-1-01-01-01

CINV-003441 1345

2/17/2025

PAY TO THE ORDER OF Vassar College \$ 3,600.00

Three Thousand Six Hundred and 00/100 DOLLARS

Vassar College  
124 Raymond Avenue, Box 812  
Poughkeepsie NY 12604

MEMO Vassar Pool Rental CINV-003441 January 2025

⑆0001345⑆ ⑆222617⑆015⑆ 7500017277⑆

*John Berrio*

02/25/2025 Check 1345 \$3,600.00 ✓

MID HUDSON AQUATICS, INC.  
393 Vassar Rd  
Poughkeepsie, NY 12603-5728

Rhineland Bank  
1880 South Road  
Poughkeepsie, NY 12603  
91-1-01-01-01

CINV-003470 1341

3/5/2025

PAY TO THE ORDER OF Vassar College \$ 3,750.00

Three Thousand Seven Hundred Fifty and 00/100 DOLLARS

Vassar College  
124 Raymond Avenue, Box 812  
Poughkeepsie, NY 12604

MEMO Vassar Pool Rental CINV-003470 February 2025

⑆0001341⑆ ⑆222617⑆015⑆ 7500017277⑆

*John Berrio*

03/13/2025 Check 1341 \$3,750.00 ✓

QYDS ID#

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NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**PROGRAM EXPENDITURE REPORT – SALARIES**

AGENCY/MUNICIPALITY Beekman Library PROGRAM PERIOD FROM 10 /01 /2024 TO 12 /31 /2024

CHECK NUMBER	CHECK DATE	PAYEE NAME	POSITION/TITLE	PAYROLL PERIOD		HOURS WORKED (IF PAID HOURLY)	GROSS AMOUNT OF CHECK	AMOUNT CHARGEABLE TO OCFS
				FROM	TO			
10978	10 /23 /2024	Jane Enkler	Head of YS	10 /04 /2024	10 /20 /2024		1681.08	170.00
10989	11 /06 /2024	Jane Enkler		10 /21 /2024	11 /03 /2024		1681.08	170.00
11002	11 /20 /2024	Jane Enkler		11 /04 /2024	11 /17 /2024		1681.08	170.00
11014	12 /04 /2024	Jane Enkler		11 /18 /2024	12 /01 /2024		1681.08	170.00
11027	12 /18 /2024	Jane Enkler		12 /02 /2024	12 /15 /2024		1681.08	170.00
11040	12 /31 /2024	Jane Enkler		12 /16 /2024	12 /29 /2024		1681.08	170.00
	/ /			/ /	/ /			
10985	10 /23 /2024	Karen Mowbray	Head of Circ.	10 /04 /2024	10 /20 /2024	60.75	1215.00	60.00
10997	11 /06 /2024	Karen Mowbray		10 /21 /2024	11 /03 /2024	26.50	530.00	30.00
11010	11 /20 /2024	Karen Mowbray		11 /04 /2024	11 /17 /2024	51.75	1035.00	50.00
11022	12 /02 /2024	Karen Mowbray		11 /18 /2024	12 /01 /2024	48.25	965.00	50.00
11035	12 /18 /2024	Karen Mowbray		12 /02 /2024	12 /15 /2024	53.50	1070.00	50.00
11048	12 /31 /2024	Karen Mowbray		12 /16 /2022	12 /29 /2024	33.00	660.00	30.00
	/ /			/ /	/ /			
	/ /			/ /	/ /			
	/ /			/ /	/ /			
TOTALS							15561.48	1290.00

FOR CONTRACT AGENCIES ONLY:  
REIMBURSEMENT CHECK NUMBER

SUBMIT ORIGINAL

See next  
page for  
total.

AGENCY/MUNICIPALITY	Beekman Library	PROGRAM PERIOD FROM	10 /01 /2024	TO	12 /31 /2024
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[illegible]

**SUBMIT ORIGINAL**