

PUBLIC WORKS AND CAPITAL PROJECTS

RESOLUTION NO. 2025140

RE: AMENDING THE 2025 ADOPTED COUNTY BUDGET AS IT
PERTAINS TO THE DEPARTMENT OF PUBLIC WORKS AND
THE OCIS EXTERIOR IMPROVEMENTS PROJECT

Legislators METZGER, POLASEK, GORMAN, and PAOLONI offer the following and move its adoption:

WHEREAS, the County is the owner of 503 Haight Avenue, the Office of Central and Information Services (OCIS) Building located in the Town of Poughkeepsie, and

WHEREAS, the Department of Public Works (“DPW”) has proposed a project for exterior improvements to the OCIS building to address water infiltration issues, to create a safe and efficient rear entrance and equipment storage area, to provide code-compliant access stairs at the rear and side of the building, as well as painting and sealing of windows and doors (the “Project”), and

WHEREAS, DPW is seeking funding in the amount of \$575,000 to cover the costs for the Project including the lowest bidder to RFB-DCB-11-25, Spitale Construction’s bid price of \$454,867, and the additional costs for construction administration services and special inspection services, and

WHEREAS, this proposed Project is a Type II action pursuant to Part 617.5c.1 and 2 of the NYCRR (“SEQR”), requires no further environmental review, and will not have an adverse environmental impact, and

WHEREAS, if funding is authorized, DPW expects to begin construction on the Project in late Summer 2025, and complete the Project in the Spring of 2026, and

WHEREAS, it is necessary for this Legislature to authorize the establishment of a new capital project account which pertains to the aforementioned Project, and

WHEREAS, an appropriation of the fund balance is necessary to provide funding for the aforementioned Project, and

WHEREAS, it is necessary to amend the 2025 Adopted County Budget to provide funds to meet these expenses, now therefore, be it

RESOLVED, that the Commissioner of Finance is authorized, empowered and directed to amend the 2025 Adopted County Budget as follows:

APPROPRIATIONS

Increase

H0659.1620.4401.105	Professional Services Consultants	\$ 100,000
H0659.1620.3150	Building – Reconstruction	\$ 475,000
A.9950.9000	Interfund Transfer	\$ 575,000
		<u>\$1,150,000</u>

REVENUES

Increase

A.9998.95990.01	Appropriated Fund Balance	\$ 575,000
H0659.1620.50310	Interfund Transfer	\$ 575,000
		<u>\$1,150,000</u>

CA-094-25

AMS/rjw

G-0188

08/12/25

Fiscal Impact: See Attached.

STATE OF NEW YORK

ss:

COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess, have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 8th day of September 2025, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 8th day of September 2025.



LEIGH WAGER, CLERK OF THE LEGISLATURE

FISCAL IMPACT STATEMENT

☐ NO FISCAL IMPACT PROJECTED

APPROPRIATION RESOLUTIONS

(To be completed by requesting department)

Total Current Year Cost \$ 575,000

Total Current Year Revenue \$ 0
and Source

Source of County Funds (check one): ☐ Existing Appropriations, ☐ Contingency,
☐ Transfer of Existing Appropriations, ☒ Additional Appropriations, ☐ Other (explain).

Identify Line Items(s):

Related Expenses: Amount \$ _____
Nature/Reason:

Anticipated Savings to County: _____

Net County Cost (this year): \$575,000
Over Five Years: _____

Additional Comments/Explanation:

The Department is requesting \$575,000 for exterior improvements to the subject property. The project is needed to address water infiltration issues, to create a safe and efficient rear entrance and equipment storage area, and to provide code-compliant access stairs at the rear and side of the building. Work includes painting and sealing of windows and doors. The Department received sealed bids on August 1, 2025. The lowest responsible bidder was Spitale Construction with a bid price of \$454,867. Additional funding is requested for construction administration services and special inspection services. The project is a SEQR Type II action per 6NYCRR 617.5.c.1 and 2, therefore no further environmental review is required. If funding is authorized by the Legislature, the Department expects to begin construction work in late summer 2025, and be completed in spring 2026.

Prepared by: Robert H. Balkind, P.E. x2085



Prepared On: 8/5/25

SUE SERINO
COUNTY EXECUTIVE



ROBERT H. BALKIND, P.E.
COMMISSIONER

DAVID C. WHALEN
DEPUTY COMMISSIONER

DUTCHESS COUNTY GOVERNMENT
DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Gregg Pulver, Assistant County Executive

FROM: Robert H. Balkind, P.E., Commissioner 

DATE: August 5, 2025

**RE: RESOLUTION REQUEST – FUNDING OF EXTERIOR IMPROVEMENTS TO
THE OFFICE OF CENTRAL AND INFORMATION SERVICES (OCIS) BUILDING,
503 HAIGHT AVENUE, POUGHKEEPSIE, NY**

The Department is requesting \$575,000 for exterior improvements to the subject property. The project is needed to address water infiltration issues, to create a safe and efficient rear entrance and equipment storage area, and to provide code-compliant access stairs at the rear and side of the building. Work includes painting and sealing of windows and doors.

The Department received sealed bids for RFB-DCB-11-25 on August 1, 2025. The lowest responsible bidder was Spitale Construction with a bid price of \$454,867. Additional funding is requested for construction administration services and special inspection services.

The project is a SEQR Type II action per 6NYCRR 617.5.c.1 and 2, therefore no further environmental review is required.

If funding is authorized by the Legislature, the Department expects to begin construction work in late summer 2025, and be completed in spring 2026.

Note: Estimates for individual project phases are approximate based on current information. Some project phases may actually come in lower or higher than estimated; however, the cost for all project phases combined will be within the total \$575,000.

cc: Mary F. Aldrich, MA, CPFO, Director of Fiscal Services, DPW

attch.