

## **MAINTENANCE CARPENTER**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is skilled work involving responsibility for efficient and workman-like performance of a variety of carpentry and cabinet making tasks requiring a good knowledge of the trade. General instructions are received regarding tasks to be performed permitting considerable leeway for planning the details of each assignment. Immediate supervision may be exercised over the work of helpers.

### **TYPICAL WORK ACTIVITIES:**

1. Repairs cabinets, desks, chairs, tables and other similar equipment;
2. Repairs doors, windows, floors, stair rails;
3. Constructs and installs cabinets, book cases, shelves, closets, tables, platforms, posts, and bulletin boards;
4. Installs new doors and outfits those with the proper hardware;
5. Replaces window glass and cords;
6. Makes and repairs screens;
7. Builds scaffolds;
8. Sands and refinishes floors, desks, woodwork, chairs and tables;
9. Repairs tool handles;
10. Builds forms for concrete work;
11. Operates woodworking machinery such as lathes, planers, drum and belt, sanders, borers, rip, cross cut, band, and jigsaws and mortises;
12. May perform other maintenance tasks such as painting, minor plumbing masonry or electrical repairs, etc.;
13. Does related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the common practices, tools, terminology and safety precautions of the trade; skill in the application of such knowledge to work assignments; ability to work from plans and specifications and to follow rough sketches and oral instructions; ability to operate common woodworking equipment; ability to rig and work from scaffolds; ability to plan and work independently; ability to get along well with others; good motor and hand and eye coordination; manual dexterity; physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

One (1) year of experience as a journeyman carpenter.

TR1204

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