

VILLAGE STREET SUPERINTENDENT

DISTINGUISHING FEATURES OF THE CLASS:

The work involves leading and participating in the construction, maintenance and repair of village streets and sewer lines. Supervision is exercised over a group of unskilled and semi-skilled workers. The incumbent may be required to work shifts and may be subject to emergency calls twenty-four hours a day. Work is performed under the general supervision of the Mayor or another public official.

TYPICAL WORK ACTIVITIES:

1. Leads and participates in street construction and maintenance activities;
2. Oversees excavation, grading, drainage, and embankment projects;
3. Leads in patching and repairing streets, cleaning ditches, culverts and basins, landscaping, tree trimming and removal, picking up debris, repairing equipment, and erecting street signs;
4. Assigns tasks to and checks the work of subordinate personnel;
5. Maintains employee time cards, work sheets and equipment usage records;
6. Directs ice and snow removal activities;
7. May operate construction equipment;
8. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the practices, techniques, tools, equipment, materials, terminology and safety precautions of street construction and maintenance; ability to read rough sketches and blueprints; ability to plan and supervise the work of others; ability to follow complex oral and written directions; ability to maintain simple records; mechanical aptitude; willingness to perform manual labor; initiative; resourcefulness; courtesy; tact; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Four years of experience in street construction or maintenance, one of which was in a supervisory capacity.

SPECIAL REQUIREMENT:

Possession of a New York State Motor Vehicle Operator's License at time of appointment.

TR4103

ADOPTED:

REVISED: 06/17/85