

## **CONSUMER SERVICES INSPECTOR I**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This position involves responsibility for the inspection of weighing and measuring equipment in the county to determine its accuracy in compliance with the Agriculture and Markets Law, and for performing consumer protection activities. Incumbents conduct field inspections to test and verify whether weighing and measuring devices are correct and are being correctly used and investigate consumer complaints. Work is performed under the general supervision of the Director and Assistant Director of Weights and Measures/Consumer Affairs.

### **TYPICAL WORK ACTIVITIES:**

1. Inspects and tests weighing and measuring devices for accuracy and proper operation;
2. Inspects and tests gasoline pumps, oil trucks, platform scales, timing and linear devices, milk tanks, etc.;
3. Enforces New York State Agriculture and Markets Laws as they pertain to weights, measures and consumer affairs;
4. Reports conditions not in compliance with law and issues citations to violators;
5. Examines and weighs cartons and packages for illegal markings and short measures;
6. Investigates consumer complaints making referrals where necessary;
7. Works with other consumer affairs agencies to maintain uniformity of enforcement throughout the area;
8. Assists Attorney General and local law enforcement officials in consumer fraud cases;
9. Supervises field mechanics in repair and installation of equipment;
10. Submits narrative reports of inspections, violations and ordered repairs as required by regulations;
11. Attends annual technical training school and other conferences to keep abreast of changes in law or standards and of new equipment being used by the trade;
12. Does related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of laws, rules and regulations governing weights and measures programs and consumer protection; good knowledge of the practices and procedures used to inspect, test and ascertain if weighing and measuring devices are being used correctly; working knowledge of investigative interviewing techniques; ability to read and interpret state laws and departmental regulations pertaining to consumer protection; ability to gather, assemble, analyze and evaluate facts and evidence, draw logical conclusions, and make recommendations; mechanical aptitude and the ability to understand complex mechanical equipment, its construction, operation, repair and adjustments; ability to understand and carry out oral and written instructions; ability to establish and maintain effective working relationships with the public; ability to quickly and accurately make mathematical calculations; ability to communicate effectively both orally and in writing; integrity; initiative; physical condition commensurate with the demands of the position including the ability to lift and carry objects weighing 50 pounds.

**CONSUMER SERVICES INSPECTOR I** (Cont'd)

**MINIMUM QUALIFICATIONS:**

- EITHER:       (A)     Graduation from a New York State registered or regionally accredited two-year college with an Associate's degree in engineering science, mechanical technology, mathematics or a related technical field;
- OR:            (B)     Graduation from high school or possession of a high school equivalency diploma and two years of full-time paid work experience in one or a combination of the following:  
                  1) field enforcement of weights and measures law; or  
                  2) repair or inspection of weights or measuring devices; or  
                  3) quality controlled package weighing and/or measuring; or  
                  4) laboratory related work requiring precision weighing and measuring; or  
                  5) conducting criminal, fraud, insurance, or employment background investigations or investigative reporting or similar full-time paid work experience;
- OR:            (C)     An equivalent combination of the training and experience as described in (A) and (B) above.

**SPECIAL REQUIREMENT:**

Eligibility for a New York State Motor Vehicle Operator's license. Possession of license at time of appointment. Use of a personal vehicle is required in the fulfillment of job duties.

CE5306

REVISED:   03/07/75 (Asst. Sealer of Weights and Measures)  
              08/20/82  
              11/13/85  
              12/03/87 (Weights and Measures Inspector)  
              04/13/90