

POLICE CHIEF (CITY OF BEACON)

DISTINGUISHING FEATURES OF THE CLASS:

This is an important administrative position involving responsibility for all police functions in the City of Beacon and requiring exceptional ability to plan and direct law enforcement activities. Responsibility is involved for seeing that recruits are thoroughly trained and that high standards are maintained throughout the department. The work is performed under the general administrative supervision of the City Administrator.

TYPICAL WORK ACTIVITIES:

1. Issues working orders for the department;
2. Organizes the force into units to handle different kinds of work, and assigns officers to posts;
3. Revises activities and reports of officers;
4. Is responsible for the discipline and morals of the department;
5. Sees that recruits and regular officers receive adequate training in police methods and procedures;
6. Cooperates with other city departments, state and federal law enforcement agencies and the public;
7. Directs the investigation of major criminal offenses;
8. Recommends the purchase of necessary supplies and equipment;
9. Attends meetings and conferences and addresses interested groups regarding crime prevention and police activities;
10. Prepares or directs the preparation of periodic reports and the annual budget;
11. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of police administration; thorough knowledge of modern principles, policies and practices of police work; thorough knowledge of New York State Penal Law, Criminal Procedure Law and Vehicle and Traffic Law; thorough knowledge of scientific methods of crime detection and criminal identification; good knowledge of current developments in police science and administration; ability to lead and direct the activities of police officers; ability to interpret the work of the police department and to maintain cooperative relationships with other city officials and with the general public; ability to write reports; high social intelligence; resourcefulness; sound judgment in emergencies; integrity; tact; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

PROMOTION:

Two (2) years of permanent competitive status as a Police Captain in the City of Beacon immediately preceding date of exam.

OPEN COMPETITIVE:

High school graduation or possession of a high school equivalency diploma and twelve years of progressively responsible experience in a police force or law enforcement agency with not less than 20 full time uniformed officers, which shall have involved investigating or apprehending suspects; at least five years of which shall have been in a command position: Chief, Captain, or Lieutenant. Experience as a Sergeant in the New York State Police may be substituted as command experience on a year-for-year basis.

NOTE: For the open competitive examination, study at a regionally accredited or New York State registered college or university in a field related to criminology, police science or law may be substituted for up to four (4) years of the non-supervisory experience on a year for year basis.

POLICE CHIEF (CITY OF BEACON) (Cont'd)

SPECIAL REQUIREMENTS:

1. CITIZENSHIP: United States citizenship is required.
2. RESIDENCY: In accordance with the City of Beacon Charter, residence in the City of Beacon or within 15 miles from the nearest boundary line of the City of Beacon is required at the time of appointment.
3. DRIVER'S LICENSE: Possession of a valid New York State driver's license is required. (Applications will be accepted from candidates eligible for such license).
4. Candidates must have been appointed as a Police Officer from an eligible list established according to merit and fitness as provided by Section 6 of Article five of the Constitution of the State of New York or must have previously served as a member of the New York State Police. It will be necessary for you to provide documentation showing you meet this requirement unless you are currently employed or have previously been employed as a Police Officer in an agency under the jurisdiction of the Dutchess County Personnel Department.

PS1103

ADOPTED:

05/15/75

REVISED:

10/12/78

06/27/91

10/18/93

12/07/07

01/25/07

02/05/18