

WATER AND WASTEWATER MAINTENANCE HELPER

DISTINGUISHING FEATURES OF THE CLASS:

This is manual work involving responsibility for assisting in the performance of a variety of tasks connected with the operation, maintenance and repair of municipal water and wastewater systems. Work is performed in the field or in the treatment plant under the direct supervision of a higher level employee. Supervision of others is not normally a responsibility of employees in this class.

TYPICAL WORK ACTIVITIES:

1. Assists in making taps on street water mains for service to consumers;
2. Assists in testing for and locating leaks;
3. Assists in repairs, and assists in checking and installing hydrants, mains, valves and pumps;
4. Assists in flushing and rodding plugged wastewater lines;
5. Assists in the repair of water and wastewater line breaks and leaks;
6. Assists in shut off and turn on of water mains;
7. Assists in operating power rodding machines;
8. Assists in repairing pavement;
9. Assists in care of tools, supplies and equipment;
10. Assists in adjusting valves to maintain pressure and to regulate water mains;
11. Assists in reading and repairing water meters;
12. Hoses, washes, mops, scrapes, rakes or otherwise cleans floors, screens and tanks;
13. May operate trucks, cars, or other motorized equipment;
14. Participate in leaf removal and snow and ice control activities;
15. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of common practices, tools, terminology and safety precautions used in the maintenance and minor repair of water and wastewater systems; ability to understand and carry out oral and written directions; manual dexterity; ability to withstand heavy labor for extended periods; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None are required.

SPECIAL REQUIREMENT:

An appointing authority may require possession of the appropriate level New York State driver's license at the time of appointment.

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ADOPTED: 03/01/96