

RECREATION MAINTENANCE FOREMAN

DISTINGUISHING FEATURES OF THE CLASS:

This is supervisory work involving responsibility for a variety of maintenance tasks in the parks and recreation areas. Employees in this class must be able to perform as well as supervise any work which arises. General supervision is received from the Recreation Superintendent and the Assistant Superintendent. Direct supervision is exercised over the work of subordinate personnel.

TYPICAL WORK ACTIVITIES:

1. Oversees the maintenance of football, baseball and soccer fields and recreation areas;
2. Supervises the care of lawns, trimming of shrubbery, cutting of dead trees;
3. Supervises and participates in building and maintenance of park benches, tables and small bleachers;
4. Services, erects and repairs playground equipment;
5. Supervises care of fireplaces, cutting of wood;
6. Supervises and participates in care of motor equipment used in park maintenance;
7. Supervises maintenance of ice for skating by shaving, cleaning and spraying and maintains skating shelter;
8. Supervises and participates in minor plumbing, masonry work and the repair and maintenance of the swimming pool and facilities;
9. Keeps time records and makes reports in connection with the work;
10. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of grounds maintenance activities; mechanical ability; ability to supervise the work of others; ability to lay out ground plans for a variety of games; ability to follow oral and written instructions; ability to keep records and make reports; reliability; physical strength and endurance; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- EITHER: (A) High school graduation or high school equivalency and three years of experience in grounds or park maintenance activities;
- OR: (B) An equivalent combination of the above training and experience.

NOTE: Experience in grounds or park maintenance may be substituted for formal education on a year-for-year basis.

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