

LICENSED PRACTICAL NURSE

DISTINGUISHING FEATURES OF THE CLASS:

This position involves the performance of practical nursing activities in assisting with the care and treatment of convalescent and chronically ill patients. Incumbents work in such areas as the County Health Department, the County Health Care facility and the County Home. In the Health Department, the work will involve substantial contact with the clients in their homes. In the Health Care Facility and County Home, the work may be performed on the day, evening or night shift and may involve working on weekends and holidays. The nursing care is provided under the general supervision of a Supervising Public Health Nurse, Public Health Nurse, Supervisor of Nurses or a Registered Professional Nurse. Supervision may be exercised over auxiliary nursing staff such as Home Health Aides, Nurse's Aides and/or Attendants.

TYPICAL WORK ACTIVITIES:

1. Performs routine practical nursing activities in the care and treatment of patients;
2. Assists with the preparation, implementation and continuing evaluation of the nursing care plan as a team member;
3. Administers medications to patients;
4. Observes, records and reports any changes in patient's condition;
5. Carries out the less complicated therapeutic treatments such as preparing and applying dressings, catheter care and turning and positioning bed-bound patients;
6. Assists with the rehabilitation of patients in accordance with the nursing care plan such as assisting the patient with ambulation, assisting the patient with normal range of action exercises and applying the principles of good body mechanics and body alignment;
7. Completes various forms and reports on each case for departmental records and for health insurance reimbursement purposes;
8. Maintains essential nursing care records and reports;
9. May act as charge nurse of an assigned floor;
10. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of practical nursing techniques and their relation to medical and surgical practices; skill in the application of current practical nursing procedures and techniques of patient care; ability to establish and maintain satisfactory relationships with patients, their families, other members of the health care team and others; ability to communicate effectively, both orally and in writing; ability to supervise the work of others; good powers of observation; cheerfulness; patience; firmness; emotional stability; sympathetic attitude toward the sick; physical condition commensurate with the demands of the position.

LICENSED PRACTICAL NURSE (Cont'd)

MINIMUM QUALIFICATIONS:

Satisfactory completion of a course of study approved by the New York State Education Department as qualifying for Licensed Practical Nurse.

SPECIAL REQUIREMENTS FOR APPOINTMENT:

1. Eligibility for a New York State Practical Nurse's License at time of application. Possession of said license at time of appointment.
2. When assigned to the Health Department, possession of a valid driver's license.

NR0301

ADOPTED: 08/24/71

REVISED: 07/31/80

10/27/81

07/24/84

07/01/91