PUBLIC SAFETY

RESOLUTION NO. 2025193

RE: ESTABLISHING NEW HOURS WITH THE DUTCHESS COUNTY SHERIFF'S OFFICE CIVIL BUREAU AT THE LAW ENFORCEMENT CENTER

Legislators FAUST, POLASEK, and GORMAN offer the following and move its adoption:

WHEREAS, the Dutchess County Sheriff desires to change the Civil Bureau hours in an effort to establish consistency of working hours and avoid overtime hours of staff stationed at the front desk at the Law Enforcement Center from Monday through Friday 9:00 a.m. to 5:00 p.m. to 8:00 a.m. to 4:00 p.m., and

WHEREAS, changing the hours of the Civil Bureau to Monday through Friday 8:00 a.m. to 4:00 p.m. will improve workflow within the Civil Bureau as well as provide the general public with time to conduct business in the Civil Bureau prior to typical working hours, and

WHEREAS, the Civil Accreditation Standards of the New York State Sheriff's Association requires that the Civil Bureau maintain business hours consistent with the provisions of New York State County Law Section 206, and

WHEREAS, pursuant to New York State County Law Section 206 (2) and Dutchess County Charter Section C-2.02(j), the Legislature may fix the hours that the civil office of the sheriff shall be kept open for the transaction of business and may fix the number of hours constituting a legal day's work for all classes of County employees and grant to the employing officer or board the power to stagger working hours, now, therefore, be it

RESOLVED, that this County Legislature hereby authorizes and changes the Civil Bureau hours from Monday through Friday 9:00 a.m. to 5:00 p.m. to Monday through Friday 8:00 a.m. to 4:00 p.m.

CA-135-25
TLJ/rjw
G-0224-A
10/7/2025
Fiscal Impact: See Attached

APPROVED
Sue Serino
SUSAN J. SERINO
COUNTY EXECUTIVE
Date 11-13-2025

STATE OF NEW YORK
ss:
COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess, have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 10th day of November 2025, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 10th day of November 2025.

DUTCHESS COUNTY SEAL

Leigh Wager

LEIGH WAGER, CLERK OF THE LEGISLATURE

FISCAL IMPACT STATEMENT

☑ NO FISCAL IMPACT PROJECTED

APPROPRIATION RESOLUTIONS

(To be completed by requesting department)

Total Current Year Cost $ _____

Total Current Year Revenue $ _____
and Source

Source of County Funds *(check one)*: ☐ Existing Appropriations, ☐ Contingency,
☐ Transfer of Existing Appropriations, ☐ Additional Appropriations, ☐ Other *(explain)*.

Identify Line Items(s):

Related Expenses: Amount $ _____
Nature/Reason:

Anticipated Savings to County: _____

Net County Cost (this year): _____
Over Five Years: _____

Additional Comments/Explanation:

In an effort establish consistency of working hours and avoid overtime hours of staff stationed at the front desk at the Law Enforcement Center of the Sheriff's Office, the Sheriff desires to change the Civil Bureau hours from Monday through Friday 9:00a.m. to 5:00 p.m. to Monday through Friday 8:00a.m. to 4:00 p.m.

Changing the hours to Monday through Friday from 8:00a.m. to 4:00 p.m. would improve workflow within the Civil Bureau as well as provide the general public with time to conduct business in the Civil Bureau prior to typical working hours.

Prepared by: Robert Covone Prepared On: 09/30/25

Dut.pdf

Public Safety Roll Call

District	*Name*	*Yes*	*No*
District 7 - Hyde Park and Pleasant Valley	Truitt*	✓	
District 25 - Amenia, Washington, Pleasant Valley & Millbrook	Houston*		
District 3 - LaGrange	Polasek*		
District 16 - Fishkill and Beacon	Valdés Smith*		
District 9 - City of Poughkeepsie	Atkins*		
District 4 - Hyde Park and Town of Poughkeepsie	Lawler		
District 11 - Clinton, Pleasant Valley, and Rhinebeck	Kearney		
District 14 - Wappinger and Town of Poughkeepsie	Versaci	Absent	
District 15 - Wappinger	Faust (C)		
District 19 - North East, Stanford, Pine Plains, Milan & Red Hook	Drago		
District 22 - Beekman and Union Vale	Garito	Absent	
District 23 - Pawling, Beekman and East Fishkill	Rolison (VC)		

Present: 10
Absent: 2
Vacant: 0

Resolution: ✓
Motion: ___

Total : 10 (Yes) 0 (No)
Abstentions: Ø

2025193 ESTABLISHING NEW HOURS WITH THE DUTCHESS COUNTY SHERIFF'S OFFICE CIVIL BUREAU AT THE LAW ENFORCEMENT CENTER

NOVEMBER 6, 2025

Roll Call Sheets

District	Last Name	YES	NO
District 7 - Hyde Park and Pleasant Valley	Truitt	✓	
District 25 - Amenia, Washington, Pleasant Valley & Millbrook	Houston		
District 3 - LaGrange	Polasek		
District 16 - Fishkill and Beacon	Valdés Smith		
District 9 - City of Poughkeepsie	Atkins		
District 1 - Town of Poughkeepsie	Gorman		
District 2 - LaGrange, Pleasant Valley & Town of Poughkeepsie	Travelpiece		
District 4 - Hyde Park and Town of Poughkeepsie	Lawler		
District 5 - Town of Poughkeepsie	D'Aquanni		
District 6 - Town of Poughkeepsie	Kaul		
District 8 - City and Town of Poughkeepsie	Brendli		
District 10 - City of Poughkeepsie	Johnson	Absent	
District 11 - Clinton, Pleasant Valley, and Rhinebeck	Kearney		
District 12 - East Fishkill	Metzger		
District 13 - East Fishkill and Wappinger	Paoloni		
District 14 - Wappinger and Town of Poughkeepsie	Versaci		
District 15 - Wappinger	Faust		
District 17 - Town and Village of Fishkill	McHoul		
District 18 - City of Beacon and Fishkill	Page		
District 19 - North East, Stanford, Pine Plains, Milan & Red Hook	Drago		
District 20 - Red Hook, Tivoli, and Rhinebeck	Munn		
District 21 - East Fishkill	Caswell		
District 22 - Beekman and Union Vale	Garito		
District 23 - Pawling, Beekman and East Fishkill	Rolison		
District 24 - Dover and Pawling	House		

Present: 24 **Resolution:** ✓ **Total :** 24 0

Absent: 1 **Motion:** ____ **Yes** **No**

Vacant: 0 **Abstentions:** 0

2025193 ESTABLISHING NEW HOURS WITH THE DUTCHESS COUNTY SHERIFF'S OFFICE CIVIL BUREAU AT THE LAW ENFORCEMENT CENTER

NOVEMBER 10, 2025