PUBLIC WORKS AND CAPITAL PROJECTS

RESOLUTION NO. 2025140

RE: AMENDING THE 2025 ADOPTED COUNTY BUDGET AS IT PERTAINS TO THE DEPARTMENT OF PUBLIC WORKS AND THE OCIS EXTERIOR IMPROVEMENTS PROJECT

Legislators METZGER, POLASEK, GORMAN, and PAOLONI offer the following and move its adoption:

WHEREAS, the County is the owner of 503 Haight Avenue, the Office of Central and Information Services (OCIS) Building located in the Town of Poughkeepsie, and

WHEREAS, the Department of Public Works ("DPW") has proposed a project for exterior improvements to the OCIS building to address water infiltration issues, to create a safe and efficient rear entrance and equipment storage area, to provide code-compliant access stairs at the rear and side of the building, as well as painting and sealing of windows and doors (the "Project"), and

WHEREAS, DPW is seeking funding in the amount of $575,000 to cover the costs for the Project including the lowest bidder to RFB-DCB-11-25, Spitale Construction's bid price of $454,867, and the additional costs for construction administration services and special inspection services, and

WHEREAS, this proposed Project is a Type II action pursuant to Part 617.5c.1 and 2 of the NYCRR ("SEQR"), requires no further environmental review, and will not have an adverse environmental impact, and

WHEREAS, if funding is authorized, DPW expects to begin construction on the Project in late Summer 2025, and complete the Project in the Spring of 2026, and

WHEREAS, it is necessary for this Legislature to authorize the establishment of a new capital project account which pertains to the aforementioned Project, and

WHEREAS, an appropriation of the fund balance is necessary to provide funding for the aforementioned Project, and

WHEREAS, it is necessary to amend the 2025 Adopted County Budget to provide funds to meet these expenses, now therefore, be it

RESOLVED, that the Commissioner of Finance is authorized, empowered and directed to amend the 2025 Adopted County Budget as follows:

APPROPRIATIONS		
Increase		
H0659.1620.4401.105	Professional Services Consultants	$ 100,000
H0659.1620.3150	Building – Reconstruction	$ 475,000
A.9950.9000	Interfund Transfer	$ 575,000
		$1,150,000

REVENUES		
Increase		
A.9998.95990.01	Appropriated Fund Balance	$ 575,000
H0659.1620.50310	Interfund Transfer	$ 575,000
		$1,150,000

CA-094-25
AMS/rjw
G-0188
08/12/25
Fiscal Impact: See Attached.

APPROVED
Sue Serino
SUSAN J. SERINO
COUNTY EXECUTIVE
Date 9/9/2025

STATE OF NEW YORK
ss:
COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess, have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 8th day of September 2025, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 8th day of September 2025.

DUTCHESS COUNTY SEAL

Leigh Wager

LEIGH WAGER, CLERK OF THE LEGISLATURE

FISCAL IMPACT STATEMENT

☐ NO FISCAL IMPACT PROJECTED

APPROPRIATION RESOLUTIONS

(To be completed by requesting department)

Total Current Year Cost $ 575,000

Total Current Year Revenue $ 0
and Source

Source of County Funds *(check one)*: ☐ Existing Appropriations, ☐ Contingency,
☐ Transfer of Existing Appropriations, ☑ Additional Appropriations, ☐ Other *(explain)*.

Identify Line Items(s):

Related Expenses: Amount $ _____
Nature/Reason:

Anticipated Savings to County: _____

Net County Cost (this year): $575,000
Over Five Years: _____

Additional Comments/Explanation:

The Department is requesting $575,000 for exterior improvements to the subject property. The project is needed to address water infiltration issues, to create a safe and efficient rear entrance and equipment storage area, and to provide code-compliant access stairs at the rear and side of the building. Work includes painting and sealing of windows and doors. The Department received sealed bids on August 1, 2025. The lowest responsible bidder was Spitale Construction with a bid price of $454,867. Additional funding is requested for construction administration services and special inspection services. The project is a SEQR Type II action per 6NYCRR 617.5.c.1 and 2, therefore no further environmental review is required. If funding is authorized by the Legislature, the Department expects to begin construction work in late summer 2025, and be completed in spring 2026.

Prepared by: Robert H. Balkind, P.E. x2085 RB Prepared On: 8/5/25

Dut pdf

SUE SERINO
COUNTY EXECUTIVE

ROBERT H. BALKIND, P.E.
COMMISSIONER

DAVID C. WHALEN
DEPUTY COMMISSIONER

DUTCHESS COUNTY GOVERNMENT
DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: **Gregg Pulver, Assistant County Executive**

FROM: **Robert H. Balkind, P.E., Commissioner** RB

DATE: **August 5, 2025**

RE: **RESOLUTION REQUEST – FUNDING OF EXTERIOR IMPROVEMENTS TO THE OFFICE OF CENTRAL AND INFORMATION SERVICES (OCIS) BUILDING, 503 HAIGHT AVENUE, POUGHKEEPSIE, NY**

The Department is requesting $575,000 for exterior improvements to the subject property. The project is needed to address water infiltration issues, to create a safe and efficient rear entrance and equipment storage area, and to provide code-compliant access stairs at the rear and side of the building. Work includes painting and sealing of windows and doors.

The Department received sealed bids for RFB-DCB-11-25 on August 1, 2025. The lowest responsible bidder was Spitale Construction with a bid price of $454,867. Additional funding is requested for construction administration services and special inspection services.

The project is a SEQR Type II action per 6NYCRR 617.5.c.1 and 2, therefore no further environmental review is required.

If funding is authorized by the Legislature, the Department expects to begin construction work in late summer 2025, and be completed in spring 2026.

Note: Estimates for individual project phases are approximate based on current information. Some project phases may actually come in lower or higher than estimated; however, the cost for all project phases combined will be within the total $575,000.

cc: Mary F. Aldrich, MA, CPFO, Director of Fiscal Services, DPW

attch.

Public Works and Capital Projects Roll Call

District	*Name*	*Yes*	*No*
District 7 - Hyde Park and Pleasant Valley	Truitt*	✓	
District 25 - Amenia, Washington, Pleasant Valley & Millbrook	Houston*		
District 3 - LaGrange	Polasek*		
District 16 - Fishkill and Beacon	Valdés Smith*		
District 9 - City of Poughkeepsie	Atkins*		
District 1 - Town of Poughkeepsie	Gorman		
District 10 - City of Poughkeepsie	Johnson (VC)		
District 12 - East Fishkill	Metzger (C)		
District 13 - East Fishkill and Wappinger	Paoloni		
District 15 - Wappinger	Faust		
District 20 - Red Hook, Tivoli, and Rhinebeck	Munn		
District 23 - Pawling, Beekman and East Fishkill	Rolison		

Present: 12
Absent: 0
Vacant: 0

Resolution: ✓
Motion: ____

Total : 12 Yes | 0 No
Abstentions: 0

2025140 AMENDING THE 2025 ADOPTED COUNTY BUDGET AS IT PERTAINS TO THE DEPARTMENT OF PUBLIC WORKS AND OCIS EXTERIOR IMPROVEMENTS PROJECT

SEPTEMBER 4, 2025

Roll Call Sheets

District	Last Name	YES	NO
District 7 - Hyde Park and Pleasant Valley	Truitt	✓	
District 25 - Amenia, Washington, Pleasant Valley & Millbrook	Houston		
District 3 - LaGrange	Polasek		
District 16 - Fishkill and Beacon	Valdés Smith		
District 9 - City of Poughkeepsie	Atkins	Absent	
District 1 - Town of Poughkeepsie	Gorman		
District 2 - LaGrange, Pleasant Valley & Town of Poughkeepsie	Travelpiece		
District 4 - Hyde Park and Town of Poughkeepsie	Lawler		
District 5 - Town of Poughkeepsie	D'Aquanni		
District 6 - Town of Poughkeepsie	Kaul		
District 8 - City and Town of Poughkeepsie	Brendli		
District 10 - City of Poughkeepsie	Johnson		
District 11 - Clinton, Pleasant Valley, and Rhinebeck	Kearney		
District 12 - East Fishkill	Metzger		
District 13 - East Fishkill and Wappinger	Paoloni		
District 14 - Wappinger and Town of Poughkeepsie	Versaci	Absent	
District 15 - Wappinger	Faust		
District 17 - Town and Village of Fishkill	McHoul		
District 18 - City of Beacon and Fishkill	Page		
District 19 - North East, Stanford, Pine Plains, Milan & Red Hook	Drago		
District 20 - Red Hook, Tivoli, and Rhinebeck	Munn		
District 21 - East Fishkill	Caswell		
District 22 - Beekman and Union Vale	Garito		
District 23 - Pawling, Beekman and East Fishkill	Rolison		
District 24 - Dover and Pawling	House		

Present: 23 Resolution: ✓ Total : 23 0

Absent: 2 Motion: ____ Yes No

Vacant: 0 Abstentions: 0

2025140 AMENDING THE 2025 ADOPTED COUNTY BUDGET AS IT PERTAINS TO THE DEPARTMENT OF PUBLIC WORKS AND OCIS EXTERIOR IMPROVEMENTS PROJECT

SEPTEMBER 8, 2025