

COORDINATOR OF BEHAVIORAL MANAGEMENT

DISTINGUISHING FEATURES OF THE CLASS:

The work involves responsibility for planning and implementing behavior management strategies to maintain a safe learning environment in a program that consists of students with emotional and behavioral difficulties. The incumbent will create a balance for staff and parents in methods strategies to make the school community emotionally and physically safe for children to learn. Work is performed under the general direction of the Superintendent of Schools. Supervision may be exercised over staff assigned to work with students.

TYPICAL WORK ACTIVITIES:

The following is indicative of the level and types of activities performed by positions in this title. It is not meant to be all-inclusive and does not preclude a supervisor from assigning activities not listed, which could reasonably be expected to be performed by an employee in this title.

1. Reviews all referrals to program and makes recommendations;
2. Assists teachers to provide a safe learning environment;
3. Trains school staff to address challenging behavior;
4. Coordinates individual student services; assists in the development of plans for students;
5. Assists in the processing of paperwork;
6. Attends treatment team meetings;
7. Acts as a conduit for information flow between parents and staff.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of factors that place students at risk of becoming involved in violent or risky behaviors;
Knowledge of conflict resolution, aggression management, crisis intervention and de-escalation strategies;
Knowledge of behavior management training;
Skill in communicating and training;
Personal characteristics necessary to perform the duties of the position;
Physical condition commensurate with the demands of the position

MINIMUM QUALIFICATIONS:

- EITHER:** (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in social work, education, criminal justice, or a closely related field and five years experience as a crisis intervention worker working with classified students, two years of which involved training staff in crisis intervention techniques;
- OR:** (B) Seven years experience as a crisis intervention worker working with classified students, two years of which involved training staff in crisis intervention techniques;
- OR:** (C) An equivalent combination of training and experience within the limits of A and B above.

SPECIAL REQUIREMENT: Certification as a Therapeutic Crisis Intervention Trainer.

AR0228

ADOPTED: 09/01/02

REVISED: 09/03/04