CIVIL DIVISION CLASS SPECIFICATION	**CAMP COUNSELOR**

DATE ADOPTED: 4/1/2008	LAST REVISION: 10/24/2026	Page 1 of 1

DISTINGUISHING FEATURES OF THE CLASS:

An incumbent in this class is responsible for the supervision and guidance of children at camp in general activities and assists in instruction programs. Supervision may be exercised over a small number of counselors-in-training acting as group leaders for the children. Work is performed under the general supervision of a camp director or recreation director.

TYPICAL WORK ACTIVITES:

The following is indicative of the level and types of activities performed by incumbents in this title. It is not meant to be all-inclusive and does not preclude a supervisor from assigning activities not listed that could reasonably be expected to be performed by an employee in this title.

1. Maintains order in a section of the camp;
2. Motivates and supervises campers;
3. Leads sports, crafts, and nature activities;
4. Responsible for the health and safety of the campers in assigned group;
5. Assists in maintaining cleanliness and order of facilities;
6. Maintains and files necessary records and paperwork.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

Good knowledge of some form of group activity, e.g. music, dramatics, sports; ability to get along with and command respect of young children; ability to follow and give instructions; personal characteristics necessary to perform the duties of the position; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

As provided in the New York State Sanitary Code §7-2.5.

SPECIAL REQUIREMENTS:

Must be at least 16 years of age.

OFFICIAL USE ONLY:

JURISDICTIONAL CLASSIFICATION: Competitive
REVISION HISTORY: 4/1/2008 10/24/2026