

SENIOR PUBLIC HEALTH ADVISOR

DISTINGUISHING FEATURES OF THE CLASS:

This position is responsible for the supervision of health care personnel in the delivery of communicable disease and Lyme disease health services. The incumbent initiates and maintains programs and services that encourage target populations to seek early primary medical care for potential and positive infection. The work involves assisting in the development of a communicable disease program and for supervising and carrying out the goals of that program. General supervision is received from a higher level administrative employee. Supervision is exercised over subordinate personnel.

TYPICAL WORK ACTIVITIES:

1. Supervises health care personnel in the delivery of communicable disease and Lyme disease health services in a clinical and field environment;
2. In cooperation with administrative personnel, initiates and maintains programs and services that encourage target populations to seek early primary medical care for potential and positive infection; supervises and carries out the goals of that program;
3. Works with community agencies for the purpose of counseling and testing for HIV/AIDS and Lyme Disease to initiate and maintain programs and services that encourage target populations to seek early primary medical care;
4. Serves as liaison to State, community, and County agencies for HIV/AIDS and Lyme Disease;
5. Conducts interviews, investigations and testing in a clinic and field setting to identify, diagnose, refer and treat high risk and infected individuals and for outbreak control;
6. Provides and supervises HIV and Lyme Disease education to targeted groups through counseling, encouraging risk reduction behavior, notifying known contacts of HIV infected individuals, and by referring patients to medical and/or psychiatric professionals;
7. Elicits sensitive personal information from patients and their partners;
8. Conducts presentations on sexually transmitted diseases for student groups, physicians, health care workers, and organizations;
9. In consultation with higher level administrative employees, supervises, reviews, and evaluates the duties and work performance of technical/professional health care workers;
10. Assigns work to public health technical and professional staff performing HIV health education, counseling, and testing;
11. Prepares reports to department administrators, State departments and AIDS Institute, and related agencies;
12. Develops infectious disease control methodologies in epidemiologic investigations, statistical and relevant computer program applications;
13. Acts for and in place of Division Director in his/her absence;
14. Does related work as required.

SENIOR PUBLIC HEALTH ADVISOR (Cont'd)

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of current practices, methods and resources of public health communicable disease; good knowledge of sources of information, new techniques, and methods of treatment of communicable disease and Lyme disease; ability to supervise public health technical and professional personnel involved in communicable disease and Lyme disease prevention and treatment; skill in interviewing patients and contacts; ability to communicate and interact sensitively and patiently with varying populations; ability to give public presentations; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college with a bachelor's degree which includes or is supplemented by a minimum of thirty (30) credits in the biological sciences and one (1) year of paid work experience in epidemiologic investigation and/or communicable disease control.

SPECIAL REQUIREMENTS:

An appointee to this position will be required to complete a course in epidemiology offered by the United States Communicable Disease Control Agency.

Assignments made to employees in this class will require access to transportation to meet field work requirements made in the ordinary course of business in a timely and efficient manner.

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ADOPTED: 05/14/92