

SECURITY YOUTH MONITOR

DISTINGUISHING FEATURES OF THE CLASS:

Incumbents are responsible for the guidance, supervision and discipline of youths under their charge in a detention facility. This incumbent will assist with the intake of youths, monitor and supervise all activity, maintain a clean and safe environment, and is expected to work non-routine hours.

TYPICAL WORK ACTIVITIES:

The following is indicative of the level and types of activities performed by positions in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

1. Assist with the intake of youths;
2. Provides care and supervision of youths;
3. Ensures compliance with facility policies and reports any non-compliance issues to administration;
4. Informs professional staff of any progress or problems encountered with a particular youth;
5. Performs various housekeeping chores to provide a clean, neat, healthy and orderly environment;
6. Completes forms, and prepares routine records.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to establish good relationships with others;
Ability to be trained in facility safety procedures;
Ability to understand the development of youths;
Familiarity with facility routine;
Good observation skills;
Good judgment;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma.

SV9415

ADOPTED: 10/06/00