

GROUNDSKEEPER I

DISTINGUISHING FEATURES OF THE CLASS:

This is routine manual work involving the maintenance of grounds and equipment found in a recreation program or at an institution or facility. Work is performed under general supervision with assignments being outlined in detail and spot-checked by inspections. Although it is not a normal function of this position, supervision may be exercised over part time and/or temporary employees.

TYPICAL WORK ACTIVITIES:

1. Mows, rakes and cuts grass;
2. Cleans grounds of trash, debris, and similar material;
3. Maintains lawns, grounds, playing fields, and playground equipment;
4. Levels grades and removes stones;
5. Removes snow from walkways and other areas;
6. Spreads sand and salt;
7. Assists in miscellaneous activities such as moving heavy objects;
8. Assists in other groundskeeping activities, such as seeding, fertilization, and watering lawns;
9. Transplants seedlings, plants and cares for trees and shrubs; including clipping and pruning;
10. Performs general maintenance tasks in the preparation and care of baseball, football and soccer fields as well as fences, goals, stands and other related equipment;
11. Operates incinerator; removes garbage and delivers garbage to landfill;
12. Maintains equipment used in grounds maintenance;
13. Assists in maintenance of roads and driveways;
14. Performs maintenance tasks on golf courses;
15. May make minor repairs to buildings;
16. Drives motor equipment as required for maintenance tasks;
17. May perform minor tasks of a semi-skilled nature such as carpentry, welding, painting, plumbing, and minor electric maintenance;
18. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of grounds maintenance activities; willingness to work outdoors in all weather conditions; willingness to perform routine manual work; mechanical aptitude; manual dexterity; dependability; initiative; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: No minimum qualifications.

SPECIAL REQUIREMENT:

An appointing authority may require possession of a New York State Motor Vehicle Operator's license at time of appointment.

TR2404

ADOPTED 06/11/85 (Groundskeeper)