

## **TREE MAINTENANCE SUPERVISOR**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is skilled supervisory work involving responsibility for training and working with a crew in the pruning, trimming, spraying, transplanting and felling of trees. The work is performed under general supervision in accordance with established policies and standard safety procedures. In addition, the incumbent may participate in general highway maintenance and snow and ice control activities. Supervision is exercised over the work of tree maintenance and labor personnel.

### **TYPICAL WORK ACTIVITIES:**

1. Plans working schedules for tree trimming crew and supervises trimming, bolting and spraying activities;
2. Leads in the cabling, bracing, planting and removal of trees;
3. Inspects trees for parasites and diseases and plans tree spraying and herbicide spraying schedules;
4. Instructs assistants in tree trimming and surgery methods and in safety precautions;
5. Operates a vehicle or truck in carrying out these activities;
6. Follows up complaints regarding trees in need of spraying or removal;
7. Answers emergency calls for the removal of damaged trees and limbs resulting from storms or accidents;
8. Keeps records and submits reports;
9. Performs minor repairs to chain saws;
10. Provides on site training and direction for the employment of proper field and shop safety procedures;
11. Assists in snow and ice control activities;
12. Provides emergency first-aid at work sites when necessary;
13. Does related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of the practices, tools, materials and equipment used in tree trimming, spraying and felling; good knowledge of the transplanting and pruning of trees and shrubs; working knowledge of tree anatomy and tree surgery; thorough knowledge of safety precautions; thorough knowledge of the types of ropes, knots, rigging devices and safety devices used in tree trimming; working knowledge of emergency first-aid practices and procedures; working knowledge of appropriate job safety laws, safety regulations, and job site safety practices and procedures; ability to plan and supervise the work of others; ability to maintain cooperative relationships with the public; ability to exercise good judgement and to apply proper safety procedures to daily work activities; physical condition commensurate with the demands of the position.

**TREE MAINTENANCE SUPERVISOR** (Cont'd)

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma and three (3) years of tree maintenance and removal experience.

**SPECIAL REQUIREMENTS:**

1. Candidates must possess a valid New York State Class B Commercial Driver's license at time of appointment and to maintain position. This license must contain no restrictions other than those relating to personal physical conditions. Such restrictions will be reviewed on a case by case basis for compatibility with job duties and will not be an automatic bar to employment.
2. Any person appointed to this position will have to obtain a Certified Pesticide Applicator license issued by the New York State Department of Environmental Conservation prior to the completion of the probationary period. Obtaining this license requires passing a training course and an examination.
3. Incumbents must obtain certification in first-aid training within six (6) months of appointment. Such certification must remain valid to maintain position.

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