

SOLID WASTE ENFORCEMENT OFFICER (RRA)

DISTINGUISHING FEATURES OF THE CLASS:

This position involves the responsibility for the enforcement of Local Law #1 of 1984 (the Solid Waste Flow Control Ordinance) and Local Law #4 of 1990 (the Mandatory Recycling Law) for the Department of Solid Waste Management. These laws determine the collection, transportation and disposal or marketing of municipal solid waste (MSW) and recyclable material generated in Dutchess County and the separation requirements of recyclable material from MSW. Work is performed under the general supervision of the Dutchess County Commissioner of Solid Waste Management and the direct supervision of the Assistant to the Executive Director and Recycling Coordinator of the Dutchess County Resource Recovery Agency. Supervision of other employees is not normally a function of this position.

TYPICAL WORK ACTIVITIES:

1. Monitors the collection, transportation and disposal or marketing of recyclables and municipal solid waste;
2. Determines compliance with the Department of Solid Waste license provisions dealing with facilities designated to receive solid waste and recyclable materials;
3. Investigates complaints of non-compliance with the source separation/mandatory recycling law;
4. Monitors and documents in writing all aspects of illegal dumping;
5. Explains requirements of the local laws to haulers, residents, businesses, institutions and schools;
6. Prepares written reports on investigations, documenting any infraction of the local laws related to solid waste disposal;
7. May represent the Department of Solid Waste in administrative and criminal enforcement activities;
8. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the solid waste laws; good knowledge of the geography of Dutchess County; working knowledge of refuse collection practices; ability to communicate clearly and tactfully; ability to prepare oral and written reports; ability to read and interpret laws and regulations; ability to keep accurate records; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: (RECOMMENDED ONLY)

Graduation from high school or possession of a high school equivalency diploma PLUS three years of paid work experience in investigations and/or enforcement in one or a combination of the following areas: law enforcement, insurance investigations or municipal/government inspector (building, health department, etc.).

EV5203

ADOPTED: 05/11/93