

GARDENER

DISTINGUISHING FEATURES OF THE CLASS:

This position performs a variety of duties related to landscaping activities in a municipality. The incumbent is responsible for designing and maintaining lawns, grounds, gardens and indoor plantings in public facilities creating a positive image for the municipality. Work is generally performed out-of-doors, but actual duties vary depending upon the season. In the fall and winter the incumbent is involved in duties related to leaf removal and snow and ice control. When weather conditions permit, the incumbent plans, researches and schedules landscaping activities.

TYPICAL WORK ACTIVITIES:

The following is indicative of the level and types of activities performed by incumbents in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

1. Plans, researches, and schedules landscaping activities;
2. Manages tasks involving the operation and maintenance of the greenhouse;
3. Plans activities for the planting of seeds;
4. Propagates and raises plants from seeds, grafts and cuttings;
5. Transplants, cultivates and prunes plants;
6. Prepares the soil and performs landscaping activities;
7. Requisitions supplies as needed;
8. Pots, waters, fertilizes and sprays plants;
9. Weeds and sprays lawns and flower beds;
10. Performs snow and ice control activities;
11. Performs leaf removal activities;
12. Maintains records and make reports on activities;
13. May attend meetings relative to landscaping activities.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the principles, practices, and techniques of grounds preparation, planting and fertilization sufficient to schedule and perform landscaping activities;

Skill in the use of standard tools and equipment used to perform various landscaping activities;

Ability to follow oral and written directions;

Willingness to work outdoors in all weather conditions;

Personal characteristics necessary to perform the duties of the position;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

One (1) year of experience in grounds maintenance or landscaping activities.

SPECIAL REQUIREMENT:

1. An appointing agency may require the possession of a New York State Driver License.
2. Depending upon assignment an appointing authority may require current certification as a commercial pesticide applicator (*Ornamental and Turf 3A*).

TR2419

ADOPTED: 4/17/01