

SENIOR WATER PLANT MAINTENANCE MECHANIC

DISTINGUISHING FEATURES OF THE CLASS:

This class involves the performance of routine and preventive maintenance and skilled repair work in the water plant. Incumbents perform their duties independently. Work is performed under the general supervision of a higher level employee. Supervision is not normally a function of this class; however, incumbents may be required to oversee and/or lead in designated projects.

TYPICAL WORK ACTIVITIES:

Typical work activities for incumbents in this title include those listed below in addition to those work activities performed by the lower level titles in this series:

1. Performs skilled repairs to plumbing, electrical wiring and equipment, mechanical equipment and machinery, masonry and painting work;
2. Installs and maintains various water treatment equipment as required;
3. Troubleshoots to locate mechanical problems and recommends calling in service contractors as needed;
4. Independently performs preventive maintenance work relative to the water plant system and related equipment;
5. Unloads supplies, moves and relocates heavy items;
6. Participates in snow and ice control activities;
7. May participate in estimating materials and costs for assigned projects;
8. May supervise subordinate personnel on various projects;
9. May perform a variety of groundskeeping and cleaning duties;
10. May keep simple records.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of the practices, tools, materials and safety procedures used in the maintenance and repair of buildings, equipment and water plant processes;

Skill in the use of standard tools and equipment of the trade;

Ability to supervise the work of others;

Ability to read and understand plans or sketches;

Ability to follow oral and written directions;

Ability to withstand heavy labor for extended periods;

Personal characteristics necessary to perform the duties of the position;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Three (3) years of paid work experience in the building maintenance or construction trades.

SPECIAL REQUIREMENT:

A department head may require the possession of an appropriate level New York State driver's license at the time of appointment.

TR1438

ADOPTED: 10/31/01