

FIRE INSTRUCTOR

DISTINGUISHING FEATURES OF THE CLASS:

This position will serve as an “on-call” instructor for the Department of Emergency Response to teach fire and rescue related courses to the volunteer firefighters of Dutchess County. These classes would be the non fire type such as pump operator, ladder operations, confined space rescue, rescue skills and officer development type courses. This position will also assist as a second instructor during the “live-burn: evolutions of the New York State outreach fire training courses. “Live-burn” evolutions require a second instructor to assist the lead instructor, who is a New York State Fire Instructor (SFI). There is a need to offer courses in the “non-traditional” evening times of 7 – 10 p.m. These positions would provide evening training on an as needed basis. The incumbents would work approximately twelve hours per week. General direction is received from higher level administrative staff. Supervision over the work of others is not a responsibility of this position.

TYPICAL WORK ACTIVITIES:

The following is indicative of the level and types of activities performed by incumbents in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

1. Teaches fire and rescue related training courses to the volunteer fire and EMS members of local fire departments;
2. Assists lead instructor in teaching “live-burn” evolutions and ensuring that all safety procedures are followed and proper advancement of personnel and hose lines into a fire are done during “live-burn” evolutions;
3. Completes required lesson plans and student registration paper work to allow students to obtain a certification for the course;
4. Attends Instructor conferences, training and re-certification sessions at the NYS Fire Training Academy in Montour Falls to retain eligibility to teach;
5. Ensures that equipment needed to teach course is set-up and in safe and proper working order; maintains all needed supplies for courses;
6. May oversee course registration paperwork and eligibility requirements;
7. May assist with the field activities portion of Dutchess Community College Fire Science Program;
8. Prepares various logs, student reports, course lesson plans, correspondence and tracks student registrations and course completion;
9. Discusses student’s progress with Chiefs and makes recommendations for additional training needed;
10. Demonstrates physical activities for fire/rescue operations such as climbing ladders, crawling on the floor, repealing from high-rise buildings, and “fireman’s carry” of human body;

FIRE INSTRUCTOR (Cont'd)

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of modern fire fighting and fire prevention methods;
Thorough knowledge of the use and maintenance of fire fighting equipment;
Thorough knowledge of local fire prevention laws and ordinances;
Good knowledge of first aid methods;
Ability to teach others;
Ability to communicate effectively, both orally and in writing;
Personal characteristics necessary to perform the duties of the position;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma plus:

- EITHER: (A) Ten years of active membership in a volunteer Fire Department;
- OR: (B) Five years of experience as a career Firefighter;
- OR: (C) Current certification as a SFI or MTO and the ability to become certified by NYS to teach the required fire and rescue courses;
- OR: (D) An equivalent combination of education, training and experience between the limits of (A), (B) and (C) above.

SPECIAL REQUIREMENT:

1. Possession of a New York State Driver license at time of appointment.
2. Must be SCBA certified.

PS6221

ADOPTED: 01/01/06