

## **GROUNDSKEEPER II**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is a working supervisory position with the responsibility for the condition and maintenance of a limited expanse of municipal ground and recreation areas. Employees in this class must be able to perform as well as supervise any work which arises, e.g., landscaping, planting, fertilization, care of playing fields, small engine repair, and semi-skilled trades work. Employees may have the final responsibility for grounds work in a small municipality or may report to a Head Groundskeeper or a Supervisor of Grounds in a larger municipality. This class differs from Groundskeeper I by virtue of the supervisory responsibilities involved. Work is performed under general supervision of a Head Groundskeeper, Supervisor of Grounds, a Recreation Supervisor or an administrative employee of higher rank. Direct supervision is exercised over Groundskeeper I. The work site varies according to job assignment.

### **TYPICAL WORK ACTIVITIES:**

1. Leads and participates in the care of lawns, care and trimming of shrubbery and trees;
2. Leads and participates in the maintenance of baseball diamonds, basketball and tennis courts, and other recreation areas;
3. Leads and participates in ground preparation for lawn construction and renovation, planting and fertilization activities;
4. Repairs playgrounds and athletic equipment;
5. Leads and participates in the maintenance and repair of equipment and small gasoline engines used in grounds maintenance work;
6. Performs a variety of landscaping activities such as planting trees and shrubs;
7. Leads and participates in snow removal activities;
8. Performs a wide variety of related groundskeeping tasks as required;
9. Operates a variety of equipment such as tractors, power mowers, rollers, and dump trucks;
10. Enforces established safety practices;
11. May inspect work performed by contractors in repairing walks;
12. May requisition supplies and equipment;
13. May keep records and make reports on activities;
14. May perform minor tasks of a semi-skilled nature such as carpentry, welding, plumbing and minor electrical maintenance;
15. Does related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the methods, materials, tools, and equipment used in the maintenance of grounds and recreation areas; good knowledge of the principles, practices, and techniques of grounds preparation, planting and fertilization; ability to maintain and repair groundskeeping equipment including small gasoline engines; ability to plan, direct, and supervise the work of others; ability to work outdoors under all weather conditions; ability to follow oral and written instructions; ability to learn record keeping and report preparation; mechanical aptitude; manual dexterity; dependability; initiative; good judgment; physical condition commensurate with the demands of the position.

**GROUNDSKEEPER II** (Cont'd)

**MINIMUM QUALIFICATIONS:**

EITHER: (A) Two (2) years of experience in grounds maintenance activities;

OR: (B) Any equivalent combination of training and experience.

**SPECIAL REQUIREMENT:**

An appointing agency may require the possession of a valid New York State Operator's License at time of appointment.

TR2405

ADOPTED: 06/11/85 (Sr. Groundskeeper)