

## **SENIOR PUBLIC HEALTH ADVISOR(COVID)**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This temporary position is responsible for the supervision of health care personnel in the delivery of coronavirus disease investigation and mitigation. The incumbent initiates and maintains programs and services that encourage target populations to seek testing and screening and follow quarantine and isolation protocols. The work involves assisting in the continuous development of a coronavirus program and for supervising and carrying out the goals of that program. General supervision is received from a higher-level administrative employee. Supervision is exercised over subordinate personnel.

### **TYPICAL WORK ACTIVITIES:**

1. Supervises health care personnel in the delivery of coronavirus prevention, mitigation, and control protocols;
2. In cooperation with administrative personnel, initiates and maintains programs and services that encourage target populations that are known to have or are suspected of having coronavirus to a healthcare provider for testing/screening; supervises and carries out the goals of that program;
3. Works with community agencies of target populations for the purpose of educating and promoting prevention of the coronavirus;
4. Serves as liaison to State, community, and County agencies for coronavirus;
5. Conducts interviews, investigations and testing in a clinic or field setting to identify, refer and quarantine/isolate high risk and infected individuals for outbreak control;
6. Provides and supervises coronavirus education to targeted groups through counseling, encouraging risk reduction behavior, notifying known contacts of coronavirus, and by referring patients to medical professionals;
7. Elicits sensitive personal information from patients and their contacts;
8. Conducts presentations on coronavirus for student groups, physicians, health care workers, and other organizations;
9. In consultation with higher level administrative employees, supervises, reviews, and evaluates the duties and work performance of technical/professional health care workers;
10. Assigns work to public health technical and professional staff performing coronavirus health education, counseling, and testing;
11. Prepares reports to department administrators, State departments, and related agencies;
12. Develops infectious disease control methodologies in epidemiologic investigations, statistical and relevant computer program applications;
13. Does related work as required.

**SENIOR PUBLIC HEALTH ADVISOR(COVID)** (Cont'd)

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of current practices, methods and resources of public health communicable disease; good knowledge of sources of information, new techniques, and methods of treatment of communicable disease; ability to supervise public health technical and professional personnel involved in communicable disease and prevention and treatment; skill in interviewing patients and contacts; ability to communicate and interact sensitively and patiently with varying populations; ability to give public presentations; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

- EITHER:       (A)     Master's degree in Public Health which includes or is supplemented by a minimum of thirty (30) credits in the biological sciences and one (1) year of paid work experience in epidemiologic investigation and/or communicable disease control;
- OR:             (B)     Bachelor's degree in Public Health which includes or is supplemented by a minimum of thirty (30) credits in the biological sciences and two (2) years of paid work experience in epidemiologic investigations and/or communicable disease control;
- OR:             (C)     An equivalent combination of education, training and experience between the limits (A) and (B) above.

**SPECIAL REQUIREMENTS:**

Possession of a valid driver license to operate a motor vehicle in New York State at time of application and to maintain the position.

NOTE: Your degree or college credit must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

ADOPTED:     08/21/20