

## **POLICE MATRON**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This position involves responsibility in a municipal police agency for accompanying female prisoners in transport and for assisting during the search or interrogation of female prisoners. The work is performed under the direct supervision of a desk Sergeant or Lieutenant. Employees are expected to be on call 24 hours a day, seven days a week as the need arises.

### **TYPICAL WORK ACTIVITIES:**

1. Stands by while female prisoners are questioned, fingerprinted and photographed;
2. Strip searches female prisoners;
3. Accompanies or transports female prisoners to lock-up Facilities, County Jail, Mental Hospital and Court appearances;
4. Attends to personal needs of females in police custody;
5. Performs a variety of miscellaneous tasks in connection with the police custody and handling of female prisoners.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Working knowledge of the problems and practices of handling prisoners; ability to control adult female prisoners; good judgment; good moral character; physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

One (1) year of satisfactory paid or volunteer work experience involving public contact and/or supervision of others.

PS1303

ADOPTED: 05/15/75

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