

WATER AND SEWER MAINTENANCE HELPER

DISTINGUISHING FEATURES OF THE CLASS:

This is manual work involving responsibility for assisting in the performance of a variety of tasks connected with the operation, maintenance and repair of municipal water and sewer systems. This class differs from Water and Sewer Maintenance Mechanic in that the latter requires a considerably higher degree of skill and proficiency. Work is performed either in the field or in the water treatment plant under the direct supervision of a Water and Sewer Maintenance Mechanic, Water Treatment Plant Operator or other employee of higher rank. Supervision of others is not normally a responsibility of employees in this class.

TYPICAL WORK ACTIVITIES:

1. Assists in making taps on street water mains for service to consumers;
2. Assists in testing for and locating leaks;
3. Assists in repairs, and assists in checking and installing hydrants, mains, valves and pumps;
4. Assists in flushing and rodding plugged sewers;
5. Assists in the repair of water and sewer line breaks and leaks;
6. Assists in shut off and turn on of water mains;
7. Assists in operating power rodding machines;
8. Assists in repairing pavement;
9. Assists in care of tools, supplies and equipment;
10. Assists in adjusting valves to maintain pressure and to regulate water mains;
11. Assists in reading and repairing water meters;
12. Hoses, washes, mops, scrapes, rakes or otherwise cleans floors, screens and tanks;
13. May operate light trucks, cars, or other motorized equipment;
14. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of common tools and materials used in the maintenance and minor repair of water and sewer systems; ability to understand and carry out oral and written instructions; manual dexterity; ability to withstand heavy labor for extended periods; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None are required.

SPECIAL REQUIREMENT:

An appointing authority may require possession of the appropriate level New York State driver's license at the time of appointment.

TR8405

ADOPTED: 02/22/83