

## **EQUIPMENT MECHANIC TRAINEE**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is an entry level traineeship position involving responsibility for learning to perform skilled maintenance and repair work on a variety of motor equipment, including two and four cycle small engines. Work is not limited to automotive equipment, but includes grounds maintenance equipment, gas pumps, sump pumps, snow blowers, plows and related equipment. Incumbents receive hands-on training while performing duties of a limited nature under direct supervision, with gradual leeway permitted for independent work assignments. Supervision is not normally a function of this class.

### **TYPICAL WORK ACTIVITIES:**

1. Under supervision, assists in the performance of repair and maintenance work on grass cutting and grounds maintenance equipment including reel, rotary and gang mowers, high pressure sprayers, leaf blowers, outdoor power vacuums and other motorized equipment;
2. Under supervision, assists in the performance of skilled repair and maintenance work on small gasoline engines including both two and four cycle engines, snow plows, tractors and small trucks;
3. Under supervision, assists in the performance of repair and maintenance work on hydraulic, mechanical and electrical equipment including pumps, valves and switches;
4. Operates groundskeeping machinery including back-hoes, bull-dozers, dump trucks and front end loaders;
5. Performs general maintenance tasks such as plowing, seeding, fertilizing, etc. of facilities' fields and grounds;
6. Operates grass cutting equipment;
7. Assists in the performance of welding, auto body and metal work;
8. Assists in grinding valves and fitting bearings, pistons and rings;
9. May repair brake systems, transmissions, axles and clutches;
10. Occasionally operates machine shop equipment including drill presses and grinders;
11. Does related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Ability to learn small engine repair; ability to learn automotive mechanics, acetylene, arc and electric welding; ability to make general mechanical and equipment repair; ability to operate a variety of motorized and mechanical machinery; ability to work from plans and specifications; ability to follow oral and written instructions; ability to update technical skills to keep pace with design changes; ability to lay out work for self and others; manual dexterity; resourcefulness; initiative; physical condition commensurate with the demands of the position.

**EQUIPMENT MECHANIC TRAINEE** (Cont'd)

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma PLUS two (2) years of paid work experience in building and/or grounds maintenance activities.

NOTE: Building cleaning experience does not count as qualifying experience.

**SPECIAL REQUIREMENT:**

Possession of a valid appropriate level commercial driver's license upon the completion of the probationary period.

TR5308

ADOPTED: 06/01/92