

## **WATER MAINTENANCE MECHANIC TRAINEE**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is a one (1) year traineeship involving responsibility for learning and performing the duties and routines involved in the maintenance and repair of a municipal water system. The incumbent undergoes on-the-job training and generally assists in all aspects of the maintenance and repair of a water system. The work is performed under immediate supervision of a higher level employee.

### **TYPICAL WORK ACTIVITIES:**

The following is indicative of the level and types of activities performed by incumbents in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

1. Learns techniques related to the water system through observations and assisting with repairs;
2. Assists in making taps on street water mains for service to consumers;
3. Learns and assists in, installing and performing related maintenance tasks to hydrants, gates, mains, pumps, sprinklers, meters, etc.;
4. Assists and operates a line tracer to locate water mains and service;
5. Learns to turn water on or off by operating control valves and gates;
6. Learns how to investigate, locate and repair water and wastewater leaks;
7. Assists in cleaning, repairing, raising and lowering curb and gate boxes;
8. Learns to care for tools, supplies, and equipment;
9. May operate a backhoe, truck and power rodding machine;
10. Performs increasingly responsible duties as assigned in the operation and maintenance of a municipal wastewater system.

### **FULL PERFORMANCE KNOWLEDGE, SKILL AND ABILITIES:**

Knowledge of the practice, tools terminology and safety precautions used in the maintenance and repair of water systems;

Skill in working with the tools and equipment of the trade;

Ability to read plans or sketches;

Ability to understand and carry out written and oral instructions;

Ability to withstand heavy labor for extended periods in emergencies;

Ability to get along well with others;

Personal characteristics necessary to perform the duties of the position;

Physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

EITHER: (A) One year of experience which involved work in the installation or maintenance of water, wastewater, plumbing or related lines and systems;

OR: (B) Two years of experience involving building maintenance or construction.

### **SPECIAL REQUIREMENT FOR APPOINTMENT:**

Possession of a New York State driver license at time of appointment and to maintain position.

TR8420

ADOPTED: 4/23/01