

## **SENIOR PUBLIC HEALTH SANITARIAN**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is a supervisory position involving responsibilities for leading and participating in professional environmental and public health activities. An employee in this class will be required to supervise a field office, perform more involved and complex inspections, monitoring compliance problems, and overseeing special projects and assignments. The work is performed under general supervision. Supervision will be exercised over the work of sanitarians and clerical personnel.

### **TYPICAL WORK ACTIVITIES:**

Typical work activities for incumbent in this title include those listed below in addition to those typical work activities performed by lower level titles in the series. They are indicative of the level and types of activities performed by incumbents in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

1. Leads and participates in the inspection of food service facilities, water supplies, bathing beaches and swimming pools, temporary residences, camps and campgrounds, farm labor camps, sewage disposal systems, residential housing, rooming houses, child care facilities, tobacco control, public functions, public health nuisances and hazards, lead poisoning, investigation of food-borne illnesses, institutions, environmental and occupational health assessment, rabies control and mobile home parks;
2. Monitors compliance problems and assists in the enforcement process, including the preparation of case summary report, conducting informal hearings, and giving testimony;
3. Supervises the activities of a district office and staff, including sanitarians, technicians and clerical support;
4. Leads and participates in pollution studies, soil deep and percolation tests, and food-borne illness investigations;
5. Provides assistance and advice to sanitarians and public health technicians;
6. Serves as a consultant to local jurisdictions involving discussions, instructions, and demonstrations;
7. Prepares reports on inspections, investigations, and staff activities;
8. Participates in public relations and training activities;
9. May participate in environmental radiation and x-ray facility activities and environmental health assessment activities;

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of environmental and public health practices and principles; thorough knowledge of the New York State Sanitary Code and Public Health Law and the Dutchess County Sanitary Code; thorough knowledge of the laws and regulations pertaining to water supply and sewage treatment and disposal systems, food service facilities, residential housing and other regulated facilities; skill in making inspections and conducting investigations; ability to learn and use database management system; ability to supervise the work of others; ability to explain legal provisions and environmental health practices to facility operators and the public; ability to establish effective working relationships with a wide variety of people; ability to communicate effectively orally and in writing; ability to train others in environmental health work; good judgment; integrity; physical condition commensurate with the demands of the position.

**SENIOR PUBLIC HEALTH SANITARIAN** (Cont'd)

**MINIMUM QUALIFICATIONS:**

- EITHER:       (A)     Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree with 30 credit hours in the natural sciences, of which not more than twelve (12) credit hours may be in the applied sciences, and two (2) years of full-time paid work experience as a public health sanitarian;
- OR:            (B)     Five years of full-time paid work experience as a public health technician and two (2) years of full-time paid work experience as a public health sanitarian;
- OR:            (C)     An equivalent combination of education, training and experience between the limits of (A) and (B) above.

Note: The term natural science shall mean a science such as biology, chemistry or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences.

The term applied science shall mean science based courses in environmental technology, sanitation technology, medical technology, public health, infection control or food science.

**SPECIAL REQUIREMENT:**

Possession of a valid Driver License to operate a motor vehicle in New York State at time of application and to maintain the position.

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ADOPTED:   10/09/80

REVISED:   08/31/81           01/14/82           12/21/98           7/15/14           07/17/18