

## **DEPUTY PLUMBING/ BUILDING INSPECTOR**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This work involves the responsibility for the enforcement of the plumbing code through the inspection of plumbing installations as well as the enforcement of local building and zoning laws and the New York State Uniform Fire Prevention and Building Code. Work is carried out in accordance with the guidelines provided by law, the local plumbing code and policies. Work is performed under the general supervision of a higher level administrator with wide leeway allowed for carrying out the details of the job.

### **TYPICAL WORK ACTIVITIES:**

1. Reviews plans for plumbing construction and alterations to ascertain compliance with the Plumbing Code of New York State (PCNYS), Fuel Gas Code of New York (FGCNYS), applicable sections of the Residential Code of New York (RCNYS), Energy Conservation Construction Code of New York State (ECCCNYS), Building Code of New York State (BCNYS), Fire Code of New York State (FCNYS), Property Maintenance Code of New York State (PMCNYS) and other applicable laws, ordinances, and regulations;
2. Reviews and approves or disapproves plans and specifications for buildings and structures submitted with building permit applications for compliance with the Uniform Fire Prevention and Building Code, Zoning Ordinances and the Multiple Residence Law;
3. Reviews Code sections for applicability;
4. Gives information and explains requirements;
5. May, at the discretion of the department head, inspect or assist in the inspection of piping, fixtures, equipment, appliances; buildings and structures to ascertain compliance with the codes, applicable laws, ordinances and regulations;
6. Investigates complaints and assists in the prosecution of violations;
7. May, at the discretion of the department head, issue appropriate permits where legally authorized to do so;
8. Maintains records of acts and decisions;
9. Does related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the requirements of the local and New York State Fire Prevention and Building Code, plumbing code, and local zoning ordinances; good knowledge of modern practices, principles, materials and tools in building construction and in the plumbing trade; good knowledge of the principles and practices governing the storage and distribution of combustibles; working knowledge of the New York State Multiple Residence Law; working knowledge of the building trades; ability to establish and maintain cooperative relationships with other public officials, with building contractors, plumbing contractors, and with the general public; ability to read and interpret plans and specifications; ability to prepare written and oral reports and maintain detailed records; ability to be firm but courteous; honesty; thoroughness; tact; good judgment; physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma **AND:**

- EITHER:        (A)    Graduation from a regionally accredited or New York State recognized college or university with an Associate's degree in architecture, architectural technology, building construction technology, fire protection technology or engineering; and two (2) years of full-time work experience as a journey level plumber;

**DEPUTY PLUMBING/ BUILDING INSPECTOR** (Cont'd)

**MINIMUM QUALIFICATIONS:** (Cont'd)

- OR:            (B)     Two (2) years of full-time work experience as a journey level plumber; plus an additional two (2) years of full-time work experience, or its part time equivalent, in the construction, revitalization, repair or inspection of residential, commercial, mixed use or industrial structures, or their mechanical/structural support systems (i.e. heating, ventilation, air conditioning, structural framework);
- OR:            (C)     An equivalent combination of the training and experience as indicated in (A) and (B) above.

**NOTE:** In no case will an applicant be considered who lacks the two (2) years of experience as a journey level plumber.

**SPECIAL REQUIREMENTS:**

1. Pursuant to New York State Executive Law, candidates must successfully complete training as prescribed by the New York State Department of State, Division of Code Enforcement and Administration after initial appointment. It is the responsibility of the appointing authority to ensure that employees shall complete the prescribed minimum basis code enforcement training within the applicable period established, as well as required annual in-service training.
2. Possession of a valid New York State Driver License at the time of appointment.

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