

SENIOR GROUNDSKEEPER

DISTINGUISHING FEATURES OF THE CLASS:

This is a working supervisory position with the responsibility for the condition and maintenance of a limited expanse of municipal grounds and recreation areas. Employees in this class must be able to perform as well as supervise any work which arises, e.g. landscaping, planting, fertilization, care of playing fields, small engine repair and semiskilled trades work. Employees may have the final responsibility for grounds work in a small municipality or may report to a higher level employee in a larger municipality. This class differs from Groundskeeper by virtue of the supervisory responsibilities involved. Work is performed under general supervision of a Head Groundskeeper, Supervisor of Grounds, a Recreation Supervisor or an administrative employee of higher rank. Direct supervision is exercised over Groundskeepers and other subordinate staff. The work site varies according to job assignment.

TYPICAL WORK ACTIVITIES:

1. Leads and participates in the care of lawns, care and trimming of shrubbery and trees;
2. Leads and participates in the maintenance of baseball diamonds, basketball and tennis courts, and other recreation areas and equipment;
3. Leads and participates in ground preparation for lawn construction and renovation, planting and fertilization activities;
4. Leads and participates in the care and maintenance of all driveways and parking areas;
5. Leads and participates in the maintenance and repair of equipment and small gasoline engines used in grounds maintenance work;
6. Performs a variety of landscaping activities such as planting trees and shrubs;
7. Leads and participates in snow removal activities;
8. Performs a wide variety of related groundskeeping tasks as required;
9. Instructs others in and enforces established safety practices;
10. Leads and participates in the maintenance of drainage basins and building of water dams;
11. May inspect work performed by contractors in repairing walks and setting up playground areas;
12. May operate a variety of equipment such as tractors, power mowers, rollers and dump trucks;
13. May requisition supplies and equipment;
14. May keep records and make reports on activities;
15. May perform minor tasks of a semiskilled nature such as carpentry, welding, plumbing and minor electrical maintenance;
16. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the methods, materials, tools and equipment used in the maintenance of grounds and recreation areas; good knowledge of the principles, practices and techniques of grounds preparation, planting and fertilization; ability to maintain and repair groundskeeping equipment including small gasoline engines; ability to plan, direct and supervise the work of others; ability to work outdoors under all weather conditions; ability to follow oral and written instructions; ability to learn record keeping and report preparation; willingness to perform routine manual work; reliability; resourcefulness; physical condition commensurate with the demands of the position.

SENIOR GROUNDSKEEPER (Cont'd)

MINIMUM QUALIFICATIONS:

- EITHER: (A) Two (2) years of experience in grounds maintenance activities;
- OR: (B) Any equivalent combination of training and experience sufficient to indicate
 ability to perform the duties of the position.

SPECIAL REQUIREMENTS:

A department head may require the possession of the appropriate valid New York State Motor Vehicle Operator's license at time of appointment.

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