

## **EQUIPMENT MECHANIC SUPERVISOR II**

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is a highly skilled position responsible for performing master level equipment mechanic work. In addition, the incumbent supervises subordinate skilled mechanics and other garage personnel in the repair, maintenance and modification of highway construction and maintenance equipment. This position differs from Equipment Mechanic Supervisor I in several ways including a higher overall level of mechanic repair skill, the direction of more complex repair activities, and in assisting the Garage Superintendent in additional administrative and supervisory duties. The work is performed under the general supervision of the Garage Superintendent with considerable leeway allowed in the planning and supervising of work activities. General supervision is exercised over subordinate technical employees and shop personnel.

### **TYPICAL WORK ACTIVITIES:**

1. Plans, schedules, supervises and reviews the work of mechanics and welders in the repair, maintenance and modification of highway construction and maintenance equipment;
2. Leads in the diagnosing of problems, including the use of computerized diagnostic equipment, and prescribes needed repairs;
3. Leads and participates in the repair of gasoline and diesel powered construction equipment, including the repair or replacement of electronic, electrical, hydraulic, cooling, drive train, braking, steering and fuel system components;
4. Leads and participates in preventive maintenance work on highway construction equipment, including checking fluids, changing oil, inspecting brakes, greasing components, and performing tune-ups of diesel and gasoline engines;
5. Inspects finished repair work and road tests vehicles;
6. Inspects vehicles for road worthiness and compliance with New York State Motor Vehicle Laws;
7. Completes work orders and requisitions for needed parts and supplies;
8. Assists in employee training programs and divisional safety programs and ensures employee awareness and compliance;
9. Maintains records relating to employee usage and vehicle maintenance and repair;
10. Assists the Garage Superintendent in the supervision of other garage personnel, including welders, equipment operators and stock personnel;
11. Acts as emergency services equipment manager during emergency snow and ice control operations;
12. Does related work as required.

## **EQUIPMENT MECHANIC SUPERVISOR II (Cont'd)**

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of the principles, practices and tools of the construction equipment mechanic trade; thorough knowledge of accepted safety practices and OSHA standards for the trade; thorough knowledge of the operation and mechanical functions of highway construction and maintenance equipment; good knowledge of the principles, practices and tools of the welding trade; good knowledge of New York State Motor Vehicle Law as it pertains to the inspection of highway construction and maintenance vehicles; ability to plan, supervise and inspect the work of others; ability to communicate, both orally and in writing; ability to follow oral and written instructions; ability to diagnose construction equipment problems and to effect safe and efficient repairs; ability to keep records on parts usage, equipment repair and employee usage; ability to exercise good judgment and to apply proper safety procedures to daily work activities; manual dexterity; good hand and eye coordination; dependability; initiative; resourcefulness; physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma and five (5) years of full-time skilled mechanical work experience which primarily involved the repair of automobiles, trucks, construction equipment or farm machinery equipment. At least three (3) years of the work experience must have primarily been involved with construction or heavy equipment.

**NOTE:** Acceptable work experience must be of a full performance nature and not limited in range as to type of repair performed.

### **SPECIAL REQUIREMENT:**

1. Candidates must possess a valid New York State Class B Commercial driver's license at time of appointment and to maintain position. This license must have CDL endorsements for tanker vehicles and hazardous materials, and contain no restrictions other than those relating to personal physical conditions. Such restrictions will be reviewed on a case by case basis for compatibility with job duties and will not be an automatic bar to employment.
2. Possession of a valid Motor Vehicle Inspector's license.

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