

STREET SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS:

This is a supervisory position responsible for overseeing a small group of employees engaged in road maintenance activities. The incumbent assumes responsibility for inventory of materials and for the repair and maintenance of equipment to assure proper, safe and economical usage. The work is performed under the general supervision of a higher level employee who outlines assignments.

TYPICAL WORK ACTIVITIES:

The following is indicative of the level and types of activities performed by incumbents in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

1. Supervises the day to day road maintenance activities of the Streets Division;
2. Plans, assigns and inspects work of subordinates;
3. Supervises and participates in a wide variety of road maintenance tasks such as resurfacing streets, patching roads, etc.;
4. Supervises and participates in the maintenance and repair of equipment;
5. Assumes responsibility for the inventory of materials, parts, equipment and tools;
6. Provides training relative to equipment and safety measures;
7. Maintains records of material and equipment and submits reports as required;
8. Meets with designated supervisors to confer on the operation of the street division;
9. Supervises and participates in snow and ice activities.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES:

Good knowledge of road construction and maintenance equipment and practices; working knowledge of appropriate job safety laws, safety regulations, and job site safety practices and procedures; ability to plan and supervise the work of others; ability to understand and follow oral and written instructions; ability to get along well with others; ability to keep records and make reports; ability to exercise good judgment and to apply proper safety procedures to daily work activities; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma and five (5) years of paid work experience in road construction or construction trades; two (2) of which involved supervisory responsibility.

SPECIAL REQUIREMENT:

Candidates must possess the appropriate New York State Commercial Driver's license at time of appointment to maintain position. This license must contain no restrictions other than those relating to personal physical conditions. Such restrictions will be reviewed on a case by case basis for compatibility with job duties and will not be an automatic bar to employment.

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ADOPTED: 06/22/00